

**Management's Progress Notes for OIG Report IO-16-0003**  
**[Invoice Certification and Payment]**

As part of this report that was issued in January 2016, OIG made several recommendations that spanned several functions within the Chief Financial Officer (CFO) and Procurement (PRMT) departments. Since then, management has taken several key actions:

- Developed new policies and implemented a process for monitoring invoice processing and payment timelines;
- Conducted appropriate invoice certification training;
- Sent written communication to all Contracting Officer's Technical Representative (COTRs) and Contracting Officers (COs) that contractors should not begin work until purchase order and notice to proceed documents have been approved; and
- Developed recommendations to streamline the prepayment review process of capital program and project invoices.